



Iowa Department of Human Services

Terry E. Branstad
Governor

Kim Reynolds
Lt. Governor

Charles M. Palmer
Director

November 3, 2014

Julia Green
1404 S 1st Street
Marshalltown, IA 50158

Dear Child Care Provider,

This letter is in regards to the October 29, 2014 compliance check of your Level B, Registered Child Development Home. Iowa Code Chapter 237A and 441 Iowa Administrative Code, Chapter 110, describes specific requirements that must be met by a Registered Child Development Home. The following areas were out of compliance at the time of my visit:

☐ 110.5(1)n Has a minimum of one single-station, battery-operated, UL-approved smoke detector in each child-occupied room and at the top of every stairway.

NEEDS ONE IN THE SLEEPING ROOM DOWNSTAIRS.

☐ 110.5(8)d For infants and preschoolers: An admission physical examination, on the first day of attendance, including past health history, status of present health, allergies and restrictive conditions, and recommendations for continued care when necessary. The date of the exam is not more than 12 months before the child's first day of attendance.

NEED FOR FOUR INFANTS/PRESCHOOLERS.

☐ 110.5(8)d For school-aged children: On the first day of attendance, a statement of health status signed by the parent or legal guardian.

NEEDED FOR ONE SCHOOL-AGED CHILD.

☐ 110.5(8)e For infants and preschoolers: A statement of health signed by a physician submitted annually.

NEEDED FOR FOUR INFANTS/PRESCHOOLERS

☐ 110.5(8)e For school aged children: An annual statement of health condition signed by the parent or legal guardian, annually from date of admission physical.

NEEDED FOR ONE SCHOOL-AGED CHILD.

☐ 110.5(8)g A signed and dated immunization certificate provided by the state department of public health.

NEEDED FOR FOUR.

☐ 110.5(8)h For each school-age child, record of a physical exam completed at the time of school enrollment or since.

NEEDED FOR ONE.

☐ 110.9(1)a Not more than six preschool children present at any one time including infants.

PROVIDER HAD 10 PRESCHOOL CHILDREN INCLUDING INFANTS OF WHICH 2 ARE PART-TIME.

☐ 110.9(1)b Of the four children under 24 months of age, no more than three may be 18 months of age or younger.

PROVIDER HAD 2- 4 MONTH OLDS AND 12 MONTH OLD AND 16 MONTH OLD. YOU NEED TO STAY WITHIN YOUR NUMBERS FOR ALL CATEGORIES. IF YOU ARE OUT OF COMPLIANCE AGAIN IT CAN BE GROUNDS FOR REVOCATION.

Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Development Home Registration. **Please take whatever steps are necessary to completely address each of the violations noted above. It is essential you correct all above-mentioned violations within the next 45 days.**

x☐ Based on the items out of compliance listed above, you will be required to have a recheck or follow up visit to your home. This visit will occur after the 45 day time period has elapsed.

Please do not hesitate to contact me at DHS at 319-292-2360 if you have any questions regarding this letter.

Sincerely,

Patricia Smart
Social Worker II

Natalie Clapp

Social Work Supervisor

Department of Human Services

Always Remember:

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at 641-650-1532.

As you plan your future trainings to meet your 24 hours of training requirement, please remember that you need to use only DHS approved training and only 12 hours can be by self-study. You can access the approved training by going to http://dhs.iowa.gov/sites/default/files/CC_Professional_Development.pdf and you can sign up for training at <http://ccmis.dhs.state.ia.us/trainingregistry/>

All providers need to maintain compliance with rules set out in Iowa Administrative Code, Chapter 110, which includes: 441 IAC 110.5(1): Check with the appropriate authorities to determine how the following local, state, or federal laws apply to you: • Zoning code • Building code • Fire code • Business license • State and federal income tax • Unemployment insurance • Worker's Compensation • Minimum wage and hour requirements • OSHA • Americans with Disabilities Act (ADA).